

**AGENDA  
COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS**

**10:00 a.m., Wednesday, January 14, 2004**

6900 Atmore Drive, Richmond, Virginia

**I. Board Vice Chairman (Mr. Proffitt)**

- 1) Approval of November Board Minutes

**II. Public/Other Comment**

**III. Liaison Committee Report (Mr. Proffitt)**

- 1) Review of January 13, 2004, Committee Meeting

**IV. Administration Committee Report (Mr. Cahill)**

- 1) Overtime Report for 1<sup>st</sup> Quarter Ended September 30, 2003

**V. Correctional Services/Policy & Regulations Committee Report (Ms. Maxey)  
Compliance and Accreditation Unit  
Certifications Section:**

**2004 Compliance Audit Schedule** (For Informational Purposes Only – No Board Action Required)

**1) State Facilities**

None

**2) Community Correctional Facility and Local Jail Certifications**

- a) Wythe County Lockup (100% compliance)
- b) Northampton County Jail
- c) Pittsylvania County Jail
- d) Probation & Parole District #3 (Portsmouth)
- e) Probation & Parole District #12 (Staunton)
- f) Southampton Men's Detention Center

**Compliance and Accreditation Unit**

**Local Facilities Section:**

**3) Local/Regional Jail Motions**

None

**4) Local/Regional Jail Inspections** (For Informational and Review Purposes Only – No Board Action Required)

- g) Accomack County Jail
- h) Clarke/Frederick/Winchester Regional Jail
- i) Hampton City Jail
- j) Loudoun County Adult Detention Center
- k) Mecklenburg County Jail
- l) Northampton County Jail
- m) Patrick County Jail
- n) Pittsylvania County Jail

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- o) Richmond City Jail
- p) Roanoke City Jail
- q) Tazewell County Jail
- r) Wythe County Lockup

5) **Policy & Regulations**

- s) Proposed Motion to Adopt Amendments to Board By-Laws, As Presented

**VI. Other Business (Ms. Scott for Mr. Johnson)**

**VII. Closed Session**

**VIII. Board Member Comment**

**IX. Future Meeting Plans**

Liaison Committee, Board Room, 6900 Atmore Drive, Richmond, Virginia,

**March 16, 2004, 10:00 a.m.**

Correctional Services Committee, Board Room, 6900 Atmore Drive, Richmond, Virginia,

**March 16, 2004, 1:00 p.m.**

Administration Committee, Room 3065, 6900 Atmore Drive, Richmond, Virginia,

**March 17, 2004, 9:30 a.m.**

Board Meeting, Board Room, 6900 Atmore Drive, Richmond, Virginia,

**March 17, 2004, 10:00 a.m.**

**X. Adjournment**